

Admin.

March 9, 2020

Memorandum 2020-6

Meeting Schedule and Topics

At its January 2020 meeting, the Committee directed the staff to informally coordinate with Committee members about their availability to attend meetings in 2020. After sharing the results of that inquiry with the Committee's Chair, the staff recommends the following meeting dates for 2020:

March 12 & 13
April 23 & 24
July 23 & 24
September 17 & 18
November 12 & 13

The Committees needs to decide whether to approve that meeting schedule, with or without changes.

As discussed at the January meeting, each two-day Committee meeting will include presentations on a single topic. For example, the March meeting will address alternatives to incarceration.

As the Committee is still finding its feet procedurally, the staff recommends that the Chair be given discretion to set the topics for each meeting, as the year progresses. That would provide greater flexibility than attempting to set the topics well in advance. In future years, it might be possible to plan further ahead.

Is that approach acceptable?

Respectfully submitted,

Brian Hebert
Executive Director