

12/1/69

Memorandum 70-2

Subject: Election of Chairman and Vice Chairman

The terms of the Chairman and Vice Chairman expired on December 31, 1969. Their successors should be elected at the January meeting. In this connection, the pertinent page of the Handbook of Practices and Procedures is attached as Exhibit I.

Respectfully submitted,

John H. DeMouilly  
Executive Secretary

## EXHIBIT I

CHAPTER ONEOFFICERS AND MEMBERS OF COMMISSION

## OFFICERS

The officers of the Commission are the Chairman and the Vice Chairman. The term of office of the Chairman and Vice Chairman is two years, commencing on December 31 of each odd-numbered year.<sup>1</sup> No officer is eligible to succeed himself in the same office in which he has served a full term.<sup>2</sup> However, an officer who has served for less than a full term may succeed himself in the same office for a full term;<sup>3</sup> and, where the Chairman is re-elected to office, the incumbent Vice Chairman is eligible for re-election even though his re-election may result in his succeeding himself for another full term.<sup>4</sup>

RECOGNITION OF SERVICE<sup>5</sup>

The practice of the Commission has been to present a gavel to each retiring Chairman.

It has also been the Commission's practice to present each retiring member with a plaque in substantially the following form:

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 CALIFORNIA LAW REVISION COMMISSION

## RECOGNITION OF DISTINGUISHED SERVICE

RICHARD H. KEATINGE  
 Chairman 1966-67  
 Vice Chairman 1964-1965  
 Member 1961-1967

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1. Minutes, November 1965.
  2. Minutes, January 1960.
  3. Minutes, December 1960.
  4. Minutes, January 1962.
  5. Statement of existing practice.